



Essendon Cof E (VC) Primary School

Let us consider how to stir up one another to love and good works



NURSERY APPLICATION FORM

This form should be completed once you have read and understood the school's Nursery Provision Policy which explains in detail the nature of the provision and the different Nursery models available.

If you have any questions or need any assistance completing this form, please contact Tina Wilkinson in the school office (Telephone: 01707 261209; email: admin@essendon.herts.sch.uk)

Part A: Child's details		
First names:	Preferred name:	Family name:
Permanent or main address:	Date of birth (DD/MM/YY):	Gender:
NHS Number:		

Part B: Details of person making the application		
Title:	Forename:	Family name:
Address (if different from above):	Contact Numbers	Your relationship to the child (eg parent, social worker, grandparent)
EMAIL ADDRESS:		

Part C: Please tick any of the following that apply to the child named in Part A	✓
He/she has an Education, Health and Care (EHC) plan that names Essendon School	
He/she is looked after	
He/she has a particular medical or social need to attend Essendon School and evidence from a professional is attached.	
He/she has one or more siblings (brother or sister; half-brother or sister; adopted brother or sister; child of the person making the application; children looked after or previously looked after) on roll at Essendon School.	
The sibling's name is :	
Essendon is his/her nearest school	

Part D: Please indicate which Nursery model you are applying for (asterisked* options indicated that a charge is made – see notes below and the Nursery Provision Policy for further details)

1.	Morning Nursery (15 hours over five mornings, 8.45 – 11.45)											
2.	Morning Nursery plus (adding Lunch Club to Morning Nursery, 8.45 to 1.15 daily)*											
3.	30 hours Nursery (30 hours over five days, 8.45 – 2.45) My voucher code is: or I expect to receive my voucher code on (date)											
4.	30 hours Nursery Plus Top (8.45 – 3.15 daily) *											
5.	15 hours Flexi (15 hours over two days, 8.45 – 2.45 and one half day, 8.45 – 11.45)											
Preferred sessions (Please delete as appropriate)												
	<table border="1"> <tr> <td>Monday</td> <td>Tuesday</td> <td>Wednesday</td> <td>Thursday</td> <td>Friday</td> </tr> <tr> <td>Full day/Half Day</td> <td>Full day/ Half Day</td> <td>Full day/ Half Day</td> <td>Full day/ Half Day</td> <td>Full day/ Half Day</td> </tr> </table>	Monday	Tuesday	Wednesday	Thursday	Friday	Full day/Half Day	Full day/ Half Day	Full day/ Half Day	Full day/ Half Day	Full day/ Half Day	
Monday	Tuesday	Wednesday	Thursday	Friday								
Full day/Half Day	Full day/ Half Day	Full day/ Half Day	Full day/ Half Day	Full day/ Half Day								
6.	15 hours Flexi plus Top Up (two days, 8.45 – 3.15, one day 8.45 – 11/45)*											
7.	5 to 30 (Topping Up Morning Nursery to either 2.45 or 3.14 daily)											

*** Note of Charges (further information is available in the Nursery Provision Policy):**

Hourly rate for Topping Up	£5.20
Lunch Club Staffing Costs (Option 2)	£7.80 per day
30 hours Top Up (Option 4) or 15 hours Flexi Top Up (Option 5)	£2.60 per day
15 to 30 hours Top Up (Option 6)	£15.60 per day or £78.00 per week
School meal for Nursery Pupils (in addition to Lunch Club Staffing Costs)	£2.65 per meal

Part E: Applicant's Declaration

I declare that the details set out in Sections A to C above are correct to the best of my knowledge

Signed:

Dated

Part F:

(Office Use Only)

Date application received: